

FEE SCHEDULE

Recording Fees Effective Date August 10, 2015
Probate and Civil Filing Fees January 1, 2022

Runnels County Clerk
Elesa Ocker
613 Hutchings Ave., Rm. 106, Ballinger, Texas 76821
(325) 365-2720

Real Property Recording		
Recording Fee	Local Government Code §118.011	\$ 5.00
Records Management	Local Government Code §118.011(b)(2)	\$ 10.00
Records Archive	Local Government Code §118.011(f)	\$ 10.00
Courthouse Security	Local Government Code §291.008(d)	\$ 1.00
	TOTAL (first page)	\$ 26.00
Each additional page or part on which there are visible marks of any kind (RECD2)	Local Government Code §118.011(a)(1)	\$ 4.00
For filing requirements and additional fees that may be charged, please review the following statutes: Texas Property Code 11.003, 12.001(b), 12.011; Local Government Code 191.007		
Federal Tax Lien/Release of Lien		
Recording Fee	Property Code § 14.005	\$ 10.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 31.00
State Tax Lien/Release of Lien		
Recording Fee	Local Government Code §118.011	\$ 5.00
Records Management	Local Government Code §118.011(b)(2)	\$ 10.00
Courthouse Security	Local Government Code §291.008(d)	\$ 1.00
	TOTAL (first page)	\$ 16.00
Federal Lien Search		
Per Name	Property Code § 14.004	\$ 10.00
Federal Lien Copies per page	Property Code § 14.004	\$ 1.50
Federal Lien Copies Certified	Property Code § 14.004/ Local Government Code § 118.011(a)(3)	\$ 5.00 +\$1.50 per page
PLATS/MAPS		
Recording Fee	Local Government Code § 118.011(c)	\$ 45.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 66.00
Plat with extra pages	fee per extra page	\$ 5.00
PLAT COPIES		
Certified Copies	(one page)	\$ 6.00
	<i>Each additional page</i>	\$ 1.00
Uncertified Copies (plain copies)	(one page)	\$ 1.00
	<i>Each additional page</i>	\$ 1.00

UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.

ASSUMED NAME CERTIFICATE

Applications available on the county website: www.co.runnels.tx.us		
Recording Fee (includes indexing of 2 names) (CC)(indexing of Business & 1 Owner Name)	TX Business & Commerce Code § 71.155(a)(1)(2)	\$ 3.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 24.00
Assumed Name Abandonment (Applications available on the county website: www.co.runnels.tx.us)		
Recording Fee (includes indexing of 2 names) (CC)(indexing of Business & 1 Owner Name)	TX Business & Commerce Code § 71.155	\$ 3.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 24.00
Assumed Name Searches		\$ 5.00
Assumed Name Copies		
Certified Copies	(certification \$5.00) (\$1.00 each page)	\$5.00 + \$1.00 each page
Uncertified Copies (plain copy)		\$ 1.00
POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales		
Recording Fee	TX Property Code § 51.002(f)	\$ 2.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 3.00
CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP		
Recording Fee (one brand/one location)	Local Government Code § 118.020(a)(9) TX Agri. Code § 144.110	\$ 5.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 26.00
FILING	Local Government Code § 192.002(b)	No Charge
CERTIFIED COPY	Texas Government Code § 603.003(a)	No Charge
<i>Thank you for your service!</i>		
BIRTH/DEATH VERIFICATION: <i>Runnels County Only</i>		
Search Fee	Local Government Code 118.015(a), TAC § 181.22(g)	\$ 10.00

BIRTH CERTIFICATES	<i>If Born outside County-available on short form only</i>	
Search/Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22, HSC 191.0045	\$ 20.20
Vital Statistics Fee	HSC § 191.0045	\$ 1.80
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	TOTAL	\$ 23.00
DEATH CERTIFICATES	<i>Runnels County Only</i>	
Search/Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22(b)(s), HSC 191.0045	\$ 20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	TOTAL	\$ 21.00
Each Additional Copy	<i>Ordered at the same time</i>	

County Clerk Fee	HSC § 191.0045	\$ 3.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 4.00
INFORMAL MARRIAGE LICENSE		
License Fee (ML/CC 12.50)(ML/ST 12.50)	Local Government Code § 118.011(a)(8)	\$ 25.00
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 47.00
Out of State Resident	Local Government Code § 118.018	ADDITIONAL \$100.00
MARRIAGE LICENSE <i>without</i> Texas Premarital Education Certificate		
License Fee (ML/CC 30.00)(ML/ST 20.00)(ML/FTF 10.00)	Local Government Code § 118.011(a)(7)	\$ 60.00
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
72 hour waiting period from date of application <i>before</i> the license can be used.	TOTAL	\$ 82.00
Out of State Resident	Local Government Code § 118.018	ADDITIONAL \$100.00
MARRIAGE LICENSE <i>with</i> Texas Premarital Education Certificate		
License Fee	Local Government Code § 118.011(a)(7)	\$ <i>waived</i>
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
72 hour waiting period is <i>waived</i> .	TOTAL	\$ 22.00
Out of State Resident	Local Government Code § 118.018	ADDITIONAL \$100.00
CERTIFIED COPY of MARRIAGE LICENSE: <i>Runnels County Records Only</i>		
Clerk's Certification Fee	Local Government Code § 118.011(a)(3)	\$ 5.00
Fee per Page	Local Government Code § 118.011(a)(4)	\$ 1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 7.00
For information regarding a marriage by proxy, marriage to an incarcerated person, marriage of deployed soldier or marriage of a person less than 18 years of age, please contact the County Clerk's Office for regulations and requirements.		

COPIES:		
Plain Local Government Code § 118.011(a)(4)		\$1.00 per page
Certified Local Government Code § 118.011(a)(3)		\$5.00 + \$1.00 per page
Authenticated copies (Clerk certifies twice)		\$10.00 + \$1.00 per page
Certification of TABC Application	Local Government Code § 118.011(a)(3)	\$5.00
CD ROM (Of Text and/or images of County Clerk's public information)	Contact County Clerk's office for pricing	\$ 0.00
Returned Check Fee		\$ 30.00
Fax Fee for Non Certified Documents Note: No charge for cover sheet, All transactions must be pre-paid	Does not include fee for copies	\$ 2.00
Search Fee Probate/Civil/Criminal	Per name, per 10 year search	\$ 5.00

RUNNELS COUNTY CLERK PROBATE FILING FEES (OCTOBER 1, 2022)

INITIAL PROBATE FILING FEE: (Independent Administration, Dependent Administration, Letters Of Testamentary, Foreign Will, Muniment of Title, Application to Determine Heirship, Guardianship, Mental Health) (Includes 1 posted Citation and 1 Letter or 1 set of Certified Copies)	\$382.00
Small Estate Affidavit	\$360.00
Issuance of Additional Citation	\$ 8.00
Posted Citation (Sheriff's Fee)	\$ 10.00
Judge's Signature	\$ 2.00
Personal Citation on each citation in Runnels County	\$ 95.00
ACTIONS WITHIN EXISTING CASE (Adverse Action, etc.) (Does not include any service)	\$120.00
Order to Open Lock Box/Safety Deposit Box	\$ 27.00
Application for Sale of Real (or Personal) Property	\$ 47.00
Inventory, Appraisal and List of Claims (after 90 th day after qualification)	\$ 27.00
Annual/ Account of Probate/Guardianship	\$ 27.00
Final Account of Probate/Guardianship	\$ 37.00
Annual/Final Report of Guardianship of Person	\$ 12.00
Claim	\$ 12.00
Bond Approval	\$ 5.00
Oath	\$ 2.00
Letters of Testamentary (Administration, etc.)	\$ 2.00
Lengthy Delayed Probate Document (Assess on document more than 25 pages and filed after: (1) the filing of an order approving an inventory and appraisal; or (2) the 120 th day after the date of the initial filing of the case.)	\$ 25.00
Copies presented in digital form (court documents only) \$1.00 for the first 10 pages and \$0.10 for each additional page per document.	

RUNNELS COUNTY CIVIL FILING FEES (EFFECTIVE OCTOBER 1, 2022)

Civil Court, Occupational License/Hardship License/Foreign Judgment/Appeals from JP Court (Fee does not include any service or certified copies)	\$350.00
Issuance of Citation (Clerk)	\$ 8.00
Certified Copies	\$5.00 per certificate, plus \$1.00 per page
Personal Service on each citation in Runnels County (Sheriff)	\$ 95.00
Actions Within Existing Cases (Interventions, Pleas of Privilege, Motion for New Trial etc.) (Fee does not include any service)	\$ 80.00
Issuance of Citation (Clerk)	\$ 8.00
Personal Service on each citation in Runnels County (Sheriff)	\$ 8.00
Judge's Signature	\$ 2.00
Petition for Non Disclosure	\$350.00
Non Disclosure Fee	\$ 28.00
Application for Turnover Order and Injunctive Relief	\$ 30.00
If Judge's signature required	\$ 2.00
Service by Certified Mail	\$ 75.00
Service Documents: (Citation, Notice, Commission to Take Deposition, Show Cause, Subpoena; Precept to Serve, Temporary Restraining Order, Process or other instrument or paper authorized or required to be issued by the Clerk)	\$8.00
Copies presented in digital format \$1.00 for first page and \$0.10 for each additional page per document.	

SHERIFF AND CONSTABLE FEES (Effective 10-1-2022)

Posting Trustee or Other Notices	\$ 10.00
Citation - Probate	\$ 10.00
Citations for Personal Service	\$ 95.00
Order of Sale	\$ 250.00
Subpoena	\$ 90.00
Summons	\$ 90.00
Writ of Garnishment	\$ 250.00
Writ of Attachment	\$ 250.00
Writ of Execution	\$ 300.00
Writ of Possession	\$ 250.00
Writ of Sequestration	\$ 250.00
Other Writs Not Specifically Listed	\$ 250.00

(Commission on collected money per Writ of Execution, Order of Sale, etc., is 2%, with a maximum of \$1,00.00)